

MBA SOLVAY ADMISSION REQUIREMENTS

To be considered for admission to the MBA Programme of the Solvay Brussels School of Economics and Management, either full-time or part-time, an applicant must have successfully completed the following:

(1) SUBMISSION OF A COMPLETE ONLINE APPLICATION

The online application will ask you to complete information which pertains to your personal details, contact details, education details, work experience, language abilities, etc.

(2) TWO RECOMMENDATIONS

The recommendations are to be submitted via the online application. Your 2 recommenders should be able to relate specific and relevant details about your abilities and performance. The MBA Solvay Admissions Committee may contact your recommenders to gain additional information regarding your candidacy as well as to verify the content of the recommendations.

(3) BACHELOR'S DEGREE

Undergraduate degree from an internationally recognized academic institution is required when applying for MBA Solvay programme. Certified copies of diplomas and grade transcripts from previous studies (university degree) need to be uploaded and submitted online. Admitted candidates will be asked to bring originals of their diplomas and transcripts for verification.

(4) ESSAY

The essay to be provided in your online application is an opportunity to tell us more about yourself. Use the essays to detail your interests, values and goals. We are interested in what motivates you, evidence of leadership and team work, and why you are looking to pursue an MBA at this point in your life. The essays are a vital part of your application and thus we recommend that you spend a significant amount of time in their preparation.

(5) 3 YEARS OF WORK EXPERIENCE

A minimum of three years of experience (36 months) should be testified.

(6) GRADUATE MANAGEMENT ADMISSION TEST (GMAT) SCORE OR AN ON-CAMPUS ASSESSMENT

GMAT: Every applicant taking a GMAT must request that Pearson send an official score report directly to MBA Solvay Programme. The Programme GMAT reporting codes are:

MBA FT: **F5D-MR-24**

MBA PT: **F5D-MR-06**

The MBA Solvay Programme cut-off GMAT score is 550. Under that threshold the candidate may be requested to seat for the on-campus test. While a good GMAT score helps, an average score can be compensated for by achievements in other areas.

If you previously submitted your GMAT score(s) to the MBA Solvay Programme, please self-report your scores in your online application. Your scores are on file with our office and there is no need to request an official score report.

Test scores more than 5 years old are NOT valid. For more information on GMAT, visit <http://www.gmac.com/>.

On-Campus Assessment: The on-campus assessment is conducted at the MBA Solvay Programme premises in Brussels. It consists of an analytical test, a flash essay and an alumni personal assessment interview or phone interview.

Applicants are required to contact the Admissions Manager to make an appointment for On-Campus Assessment.

(7) TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL) OR THE INTERNATIONAL ENGLISH LANGUAGE TESTING SYSTEM (IELTS) SCORE, WHERE APPLICABLE

TOEFL or IELST are not applicable if the applicant is a native English speaker or has studied in English. However, the admissions committee can request an English proficiency score should they deem that the situation requires it. Our TOEFL reporting code is 0550. There is NO IELTS institutional code for the MBA Solvay. Candidates need to provide the MBA Solvay programme with contact details to the testing centre. Test scores more than 2 years old are not valid.

(8) FOR FT APPLICANT: NO PROFESSIONAL ACTIVITY FOR THE DURATION OF THE MBA

(9) FOR PT APPLICANT: PROOF OF PROFESSIONAL ACTIVITY

(10) COPY OF YOUR PASSPORT (to be scanned and uploaded in the online application) and an ID pictures.